



LSBPSE Board Meeting

Wednesday, September 25, 2024 @ 10:30 a.m.

**LSBPSE Headquarters
15703 Old Hammond Highway
Baton Rouge, LA 70816**

Meeting Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Comments/Questions**
- 5. Review and Approve Minutes for Board Meeting on 08/14/24**
- 6. Executive Secretary Report**
- 7. Committee Updates**
 - Finance Committee – Dynette Burke**
 - Ethics Committee – Ritchie Rivers**
 - Legislative Committee – Forrest Hise**
- 8. Consideration of New Applications (Julie Fisher)**
 - a. Qualifying Agent Applications**
 - i. Jason Maddox – Pinkerton**
 - b. Company Applications**
 - i. Elite Strategy Consulting and Risk Management Inc. – Holli Draines**

- ii. City One Protection Group – Anthony Jackson Jr**
- c. Instructor Applications**
 - i. Thomas Brouillette – Classroom, Firearms & Baton In-House – Kingdom Security**
 - ii. Toney Steele – Classroom & Firearms External – Steele Protective Service**
 - iii. Robert May – Classroom In-House – Contemporary Services Corporation**
- 9. Discussion and Vote regarding the implementation of Thentia Cloud**
- 10. Presentation of the Fee Study and Board Vote to proceed with Legislation for the 2025 Fiscal Session (Logan Berthelot)**
- 11. Presentation of 4-Hour Curriculum (Logan Berthelot)**
- 12. Executive Session (The Board may go into executive session to deliberate, pursuant to La. R.S. 42:17(A)(1), which allows the Board to go into executive session to discuss the character, professional competence, or physical or mental health of a person.)**
 - a. Consent Agreement presented for approval regarding Vincent Modarelli individually and/or doing business as Garda CL Southeast, INC, DBA GardaWorld #855**
 - b. Consent Agreement presented for approval regarding Sheila Jenkins, individually and/or doing business as Elliott Security Solutions LLC #831**
- 13. Adjournment**

**LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS**
BOARD MEETING MINUTES

Date: September 25, 2024
Time: 10:30 AM
Location: LSBPSE Headquarters
15703 Old Hammond Hwy.
Baton Rouge, LA 70816

MINUTES

I. Call to Order

The meeting was called to order by Chairman Ritchie Rivers at 10:43 AM.

II. Roll Call

Chairman Rivers asked Julie Fisher to call the roll of the board.

Ritchie Rivers, Chairman	Present
Dynette Burke, Vice Chairman	Present
Forrest Hise	Not Present
Kristen Brennan	Present
Jason Robbins, Sr	Present
Jennifer King	Present
Mark Leto, Sr	Not Present
Dwayne Regan	Present
Lewis Frost	Present

A quorum of the board was determined.

Also present were Executive Secretary, Carl Saizan, Jr.; Scott Lazarone, Board CPA; Blake Arcuri, Board Attorney; Kristine Ferachi, Court Reporter; members of agency staff Julie Fisher, Cindy Eidson, Stephanie Richardson, Heather Mitchell, Logan Berthelot and

Nelafar Wafa; and members of the public Hunter Young, Stratigos Dynamics.

Ms. Julie Fisher recorded the meeting minutes. Ms. Kristine Ferachi recorded a transcript of the meeting.

III. Pledge of Allegiance

Chairman Rivers asked Mr. Dwayne Regan to lead the Pledge of Allegiance.

IV. Public Comments/Question

No public comments or questions were recorded at this time.

V. Review and Approve Minutes for Board Meeting on 8/14/24

A motion was made to approve the minutes for the board meeting on August 14, 2024.

Motion by:	Ms. Burke
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Seconded by:	Mr. Regan
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Ayes: 7	Nays: 0
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The motion was carried.

VI. Executive Secretary Report

Executive Secretary Carl Saizan, Jr. presented his report to the board. The report covered many topics such as agency staffing, meetings taken, Thentia Cloud, collections, training curriculums, and the Private Security Initiative in New Orleans. Please see Attachment A for full report.

VII. Committee Updates

- a. Finance Committee Update – Chairman Dynette Burke

Mr. Scott Lazarone from board CPA Faulk and Winkler updated the board on the current financial statements for August 2024 and answered questions.

b. Ethics Committee Update– Chairman Ritchie Rivers

No current investigations.

c. Legislative Committee Update – Chairman Forrest Hise

Mr. Hise was not present for this meeting, no updates at this time.

VIII. Consideration of New License Applications (Julie Fisher)

Ms. Fisher presented the pending license applications for final review and approval by the board.

- a. Qualifying Agent Applications:
 - i. Jason Maddox - Pinkerton
- b. Company Applications:
 - i. Elite Strategy Consulting and Risk Management Inc. – Holli Draines
 - ii. City One Protection Group – Anthony Jackson, Jr.
- c. Instructor Applications:
 - i. Thomas Brouillette – Classroom, Firearms & Baton In-House – Kingdom Security
 - ii. Toney Steele – Classroom & Firearms External – Steele Protective Service
 - iii. Robert May – Classroom-In House – Contemporary Services Corporation
- d. Received Too Late to Review:
 - i. Alexandria Alleva – Classroom In-House – Contemporary Services Corp
 - ii. James Brock – Classroom In-House – Contemporary Services Corp
 - iii. Andrew Chin – Classroom In-House – Contemporary Services Corp
 - iv. Calvin Makornkran – Classroom In-House – Contemporary Services Corp

- v. David Sidders – Classroom In-House – Contemporary Services Corp
- vi. Brian Stephens – Classroom In-House – Contemporary Services Corp
- vii. Dane Sukimoto – Classroom In-House – Contemporary Services Corp
- viii. Nick Tackett – Classroom In-House – Contemporary Services Corp
- ix. Mackenzie Troche – Classroom In-House – Contemporary Services Corp
- x. Luis Uribe – Classroom In-House – Contemporary Services Corp
- xi. Andrew Sitgreaves – Classroom In-House – Contemporary Services Corp
- xii. Debra Roca – Classroom In-House – Contemporary Services Corp
- xiii. Stephen Weeks – Classroom In-House – DSI Security Services
- xiv. Richard Booth – Classroom In-House – Securitas, Inc.
- xv. Corporate & International Protection Group – Louis Linn

Ms. Fisher asked for a motion to approve the following completed applications: Qualifying Agent Jason Maddox; and Company City One Protection Group.

Motion by:	Ms. Burke
Seconded by:	Mr. Robbins
Ayes: 7	Nays: 0

The motion was carried.

Ms. Fisher asked for a motion to approve the incomplete Company License application for Elite Strategy Consulting and Risk Management; and the incomplete Instructor License applications for Thomas Brouillette, Toney Steele and Robert May, pending receipt and completion of outstanding application items, and to then give Executive Secretary Carl Saizan, Jr. the authority to issue the license once applications are completed.

Motion by:	Ms. Burke
Seconded by:	Ms. Brennan
Ayes: 6 Abstain: 1	Nays: 0

The motion was carried. Jason Robbins abstained from this vote due to a potential conflict of interest.

Ms. Fisher asked for a motion to approve the following incomplete and not reviewed applications which were paid and received shortly before the board meeting, pending review and receipt/completion of all outstanding items, and to then give Executive Secretary Carl Saizan, Jr. the authority to issue the license once applications are completed: Alexandria Alleva, Classroom In-House; James Brock, Classroom In-House; Andrew Chin, Classroom In-House; Calvin Makornkran, Classroom In-House; David Sidders, Classroom In-House; Brian Stephens, Classroom In-House; Dane Sukimoto, Classroom In-House; Nick Tackett, Classroom In-House; Mackenzie Troche, Classroom In-House; Luis Uribe, Classroom In-House; Andrew Sitgreaves, Classroom In-House; Debra Roca, Classroom In-House; Stephen Weeks, Classroom In-House; Richard Booth, Classroom In-House; and company Corporate & International Protection Group, Louis Linn.

Motion by:	Ms. Burke
Seconded by:	Ms. Brennan
Ayes: 7	Nays: 0

The motion was carried.

IX. Discussion and Vote regarding the implementation of Thentia Cloud

Mr. Saizan supplied the board with documentation showing the costs associated with the implantation of Thentia Cloud.

A motion was made to approve the implementation of Thentia Cloud.

Motion by:	Ms. Burke
Seconded by:	Mr. Robbins
Ayes: 7	Nays: 0

The motion was carried.

**X. Presentation of Fee Study and Board Vote to Proceed with
Legislation for the 2025 Fiscal Session (Logan Berthelot)**

Mr. Berthelot presented his fee study and recommendations for fee increases and answered questions from the board.

A motion was made to approve and move forward with the updated Fee Schedule legislation.

Motion by:	Mr. Frost
Seconded by:	Ms. King
Ayes: 7	Nays: 0

The motion was carried.

XI. Presentation of 4-Hour Curriculum (Logan Berthelot)

Mr. Berthelot presented the new 4-Hour Curriculum to the board and answered questions. No motions were made regarding this agenda item.

XII. Executive Session (The Board may go into executive session to deliberate, pursuant to La. R.S. 42:17(A)(1), which allows the Board to go into executive session to discuss the character, professional competence or physical or mental health of a person.)

- a. Consent agreement presented for approval regarding Vincent Modarelli, individually and/or doing business as Garda CL Southeast, Inc. DBA GardaWorld #855

- b. Consent agreement presented for approval regarding Sheila Jenkins,, individually and/or doing business as Elliott Security Solutions LLC #831

A motion was made to go into executive session.

Motion by: Ms. Burke
Seconded by: Ms. Brennan
Ayes: 7 Nays: 0

The motion was passed.

Executive Session begins at 12:57PM.

Open Session begins at 1:03PM.

A motion was made to accept all consent agreements as presented.

Motion by: Mr. Frost
Seconded by: Mr. Robbins
Ayes: 7 Nays: 0

The motion was passed.

XIII. Adjournment

A motion was made adjourn.

Motion by: Ms. Burke
Seconded by: Mr. Regan
Ayes: 7 Nays: 0

The motion was passed.

Chairman Rivers adjourned the meeting at 1:05 PM.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher

Secretary/Recording Secretary

1/13/25

Date

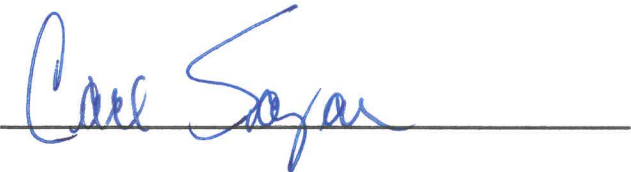
Minutes reviewed & approved by Board Member vote on January 15, 2025. Approval affirmed below by signatures of Board Chairman and Executive Secretary.



Ritchie Rivers, Board Chairman



Date



Carl F. Saizan, Jr., Executive Secretary



Date



LSBPSE Board Meeting

Wednesday, September 27, 2023 @ 10:30

Executive Secretary's Briefing Notes

Staffing:

- Currently we have 12 staff members in total; seven full-time, one WAE, two student workers and two temporary employees from Weststaff.
- We have a new part-time WAE HR Specialist Sandra Ellis, she has over 30 years of state civil service experience and we are excited to have her as part of our team!

Processes:

- The Louisiana Applicant Process System (LAPS aka LiveScan process) went live the week of August 27th, allowing out of state companies to submit fingerprints for a Louisiana background check.
- Per the board's approval at the August 23rd board meeting, we are in the process of initiating the contract with Prometric live proctoring service. We have submitted all test questions for processing and developing the on-line exams.
- We received confirmation from Scott Lazarone, Faulk & Winkler, that the 2023 AFR was submitted prior to the deadline of August 31st. Additionally, Scott informed us that our monthly CPA bill will decrease from \$4,300.00 to \$3,500.00.

Meetings:

- On Monday, August 28, I forwarded a letter, via email, to Stan Guidroz, Louisiana Video Gaming Association, requesting that he disseminate the LSBPSE letter to all businesses in his association making them aware of the requirements of license private security companies and security officers.
- On Tuesday, August 29, I met with Interim LSU PD Chief Marshal Walters to discuss private security that is hired by LSU to work all events.
- On Tuesday, August 29, 2023, I met with Logan Berthelot, LSU Grad Student, to review his first draft of the agency's fee study.

- On Tuesday, September 20, I met with Chad Cogan to discuss private security requirements for security companies that contract with the US government to provide security services on all federal facilities.
- On Thursday, September 20, I spoke with Joe Lotwick regarding the second part of the on-going OIG investigation, and he indicated that the report should be finished and released in late November. He said that he does not believe it will require an agency response. Also, he said that he has an official response from the District Attorney in 19th JDC that he (Moore) has recused himself from the investigation into Fabian Blache IV. I also, spoke with DA Hillar Moore shortly thereafter and he confirmed that he has recused himself from the investigation. On Monday, September 25, 2023, I called and spoke with the Attorney General's First Assistant, John Sinuefield, who indicated that he would call the OIG and obtain the status on their investigation involving Blache and Hull. He said that they would wait until the investigation is complete so as not to interfere with the OIG's investigation. He said at the point they receive the investigative report, a review would be done to see if there is a criminal nexus exist to proceed with criminal charges.

Board Ethics Committee: (Ethics Board Chair Ritchie Rivers, Celia Cangelosi, and myself)

- We have one consent agreement for discussion in executive session.

Board Investigative Committee: (Board Chair Lameika Washington, Celia Cangelosi, and myself)

- We have fifteen (15) open investigations and one that is being investigated by the LSP.
- We have an investigation involving a former board member and the violation of the terms and conditions in his consent agreement.

Complaints / Investigations:

- We have one (1) complaint that was initiated in the month of August.
- Issued one (1) Cease & Desist Order and Letter on 8-28-23 to a licensed LSBPSE company whose COI expired 05-19-2023. Company license placed INACTIVE. No guards listed on their company profile.
- Issued one (1) Cease & Desist Order and Letter on 9-6-23.
- Issued one (1) Cease & Desist Order and Letter on 9-25-23.

Legislation:

- We are in the process of reviewing Title 46 Chapter 1 and will eventually request a meeting with the legislative committee chair to start the process of evaluating the information and engaging the industry for recommendations.
- The fee study is nearing completion, and we will request a meeting with the finance committee chair to start the process of evaluating the information and engaging the industry for recommendations.

Private Security Industry:

- Number of active licensed companies to date: 216 and 196 inactive
- Number of registered instructors to date: classroom only 48 / classroom and firearms 54
- Number of registered security officers to date: 12,321

Fines:

- Background Project for the month of August 2023 - We have 4764 potential violations to issue that involve license and registration issues.

Training:

- Nothing to report.

Facility Upgrades / Needs:

- Entergy has been paid for the natural gas line and it was installed on Monday, September 11, 2023.
- We are requesting approval of up to \$50,500.00 to purchase and install a stand-by generator for the agency facility.

COOP Plan Overview:

- COOP Plan development is on-going.

ORM Claim Overview:

- On September 6th, we received the check from the Office of Risk Management (ORM) in the amount of \$217,885.50, reimbursement for some of the monies that was misappropriated from the agency by the former executive secretary, Fabian Blache. The check was deposited into our Hancock-Whitney Bank account on Thursday, September 7, 2023. If the OIG, BoE, or AG files charges exceeding the original amount of \$218,885.50, we will file an amended claim with ORM for the difference.